

SALMON RECOVERY FUNDING BOARD SUMMARIZED MEETING AGENDA AND ACTIONS, APRIL 18- 19, 2012

Agenda Items without Formal Action

Item	Follow-up Actions
Management Report	None
Salmon Recovery Management Reports – Grants	Follow up on April 2013 conference proposal for 2013.
Reports from Partners/State Agency Partner Reports	None
Implications of State and Federal Budgets on Funding	None
Options for Addressing Budget Shortfalls	Proceed with staff recommendations
Puget Sound Partnership Update	Jeanette Dorner to present to the board in September.
Request for Board Feedback on Update to Communication Plan	Incorporate additional messaging about economic benefit of salmon recovery. Staff to bring draft plan to the board in September.
Areas of Policy Focus for 2012	Proceed with staff recommendations
Update on Large Woody Debris and Landowner/Sponsor Liability	RCO to work with other agencies on legislation regarding landowner liability.

Agenda Items with Formal Action

Item	Formal Action	Follow-up Actions
Correction to 2011 Puget Sound Region SRFB project allocation	Approved	None
Minutes	Approved	None
GSRO Update	Approved reallocation of steelhead funds	PSP to follow up at future meeting with presentation on progress
PSAR Grant Awards – Allocate Funds from the 2011 Grant Round	Approved funding for project	None
Monitoring Recommendations for Allocating Remaining 2011 PCSRF Monitoring Funds	Approved monitoring projects as recommended	None

SALMON RECOVERY FUNDING BOARD SUMMARY MINUTES

Date: April 18, 2012

Place: Room 172, Natural Resources Building, Olympia, WA

Salmon Recovery Funding Board Members Present:

Bud Hover, Chair	Okanogan County	Mike Barber	Department of Transportation
Harry Barber	Washougal	Melissa Gildersleeve	Department of Ecology
Josh Brown	Kitsap County	Sara LaBorde	Department of Fish and Wildlife
Phil Rockefeller	NWPCC	Craig Partridge	Department of Natural Resources

It is intended that this summary be used with the notebook provided in advance of the meeting. A recording is retained by RCO as the formal record of meeting.

Opening and Welcome

Chair Bud Hover called the meeting to order at 9:00 a.m. and a quorum was determined. David Troutt, Melissa Gildersleeve, and Carol Smith were absent. Melissa Gildersleeve arrived at 1 p.m.

Phil Rockefeller moved to adopt the agenda.

Seconded by: Josh Brown

Motion: APPROVED

Josh Brown moved to approve \$6,795,036 in SRFB funds for projects and project alternates in the Puget Sound Region, as listed on Funding Table 2011-07, dated December 8, 2011

Seconded by: Phil Rockefeller

Motion: APPROVED

Josh Brown moved to adopt the December minutes.

Seconded by: Harry Barber

Motion: APPROVED

Management and Partner Reports

Item 1: Management Status Report

Director's Report: Director Cottingham noted that Steve would address the legislative sessions and then reviewed staffing changes at the RCO. She noted that NOAA had revised its priorities for the Pacific Coastal Salmon Recovery Fund, noting that Megan would cover it in her topic. She noted that the agency would soon be seeing the results of an audit, and that there would be a finding that the 60/40 split of agency administrative charges that is applied to federal grants needed to be replaced with an indirect rate. Also, in the future there may be a finding that other state agencies that receive our passthrough

funds cannot charge administrative overhead to the federal grants. She concluded by reporting that the Habitat and Recreation Lands Coordinating Group was extended by the legislature.

Kaleen noted that the board was being asked to sign a letter to Congressman Norm Dicks thanking him for his service.

Legislative Update: Steve McLellan noted that the Puget Sound Action Agenda is in the final steps of the approval process, and that it will likely have some influence on the budget requests for 2013-15. Salmon recovery and habitat protection are likely to be among the top priorities. He noted that legislation had passed in the 2012 session establishing a fee for Hydraulic Project Approvals and creating some integration with forest practices applications. This has been two or three years on the making, and represents significant cooperation. There also was some legislation allowing mitigation for forest practices through existing programs such as the Family Forest Fish Passage Program (FFFPP). He concluded by noting that FFFPP received \$10 million in additional funding through the jobs package.

Item 2: Salmon Recovery Management Reports

Governor's Salmon Recovery Office: Megan Duffy gave the board a brief update on Manual 19; they are hoping to have another draft done by the LEAG meeting on May 1. She noted that the board memo has the remaining updates. The Council of Regions will be checking in with the agencies regarding actions on recovery plans. Lloyd Moody gave the board an update on the steelhead planning allocation that the board awarded in May 2011. He noted the proposal described in the staff memo, and asked for a motion to revise the recipients of the allocation. Director Cottingham noted that the shift was to move the money to the three areas, rather than the lead entities.

Board member Harry Barber and Chair Hover expressed some concern that the proposal spent more money on planning elements than on data collection. Chair Hover noted that the board has an obligation to use the funds in the best public interest. Member LaBorde responded that the intent of the planning was to bring experts together so that they could identify the studies that needed to be done. Moody acknowledged that they need to show that the funds are being spent appropriately. Member Brown stated that the plan presents a decent phased approach to getting the plan done.

Member H. Barber noted that many stocks in Canada also are in decline, and encouraged PSP to work with them to see what work they have done on steelhead. Member Rockefeller suggested that they also coordinate with BPA and NOAA for marine survival studies.

Director Cottingham suggested that the Puget Sound Partnership come back in the future and show what work has been accomplished and what the future costs will be.

Josh Brown moved to amend the allocation made in May 2011 so that \$250,000 is awarded to the Puget Sound Partnership to implement the Puget Sound steelhead recovery planning proposal approved by the Puget Sound Recovery Council in March 2012.

Seconded by: Harry Barber

Motion: APPROVED

Grant Management:

Brian Abbott, Salmon Section Manager, highlighted a few points from the grant management memo, including Manual 18, the use of webinars to assist project applicants and sponsors, and classes on the new Stream Habitat Guidelines from WDFW. He also noted the progress made on updating 1200 older

projects with Phase II PCSRF projects and the planning for the April 2013 project conference. He suggested that the conference would be in Vancouver. He and Mike Barber have been working to restart the fish passage workgroup to coordinate the work that has been happening.

Eric Erler presented a video from the Capitol Land Trust about their work at Allison Springs in West Olympia. Marc Duboiski, Dave Caudill, and Mike Ramsey then presented successful projects of note. Projects presented were located along the White River in Chelan County, Salmon/Snow Creek in Jefferson County, and Lower Boise Creek in King County.

Director Cottingham noted that some projects do not go as planned, and introduced a presentation of lessons learned from the Beaconsfield project in Puget Sound. Marc Duboiski provided information about the project, including location, the grants provided, the purpose, and the problems that led to a lawsuit against the sponsors. He noted that the RCO had learned that multi-site acquisitions can be very complex and are influenced by adjacent landowners. RCO will focus on progress reports and the sponsors' work with affected neighbors. Grant managers also need to push sponsors to do more research on structures that are not on title reports, research title reports more thoroughly, and request full easement documents. The RCO has updated the landowner acknowledgement form for restoration projects to ensure that sponsors are doing more due diligence.

Harry Barber asked if they had considered conservation easements rather than outright acquisition, noting that it should be an additional lesson learned. Director Cottingham noted that fee ownership works better when there is restoration work needed. She reminded the board that a study on which acquisition approach should be used was done a few years ago.

Item 3: Partner Reports

Council of Regions Report: Jeff Breckel reported that they were talking with Scott Rumsey from NOAA and the state agencies about cooperation, reporting, and implementation of recovery plans. They are working with GSRO on the State of the Salmon report. He referenced the additional monitoring projects that the board will be voting on later in the meeting; the regions are looking for ways to coordinate those efforts and realize efficiencies. They recently spoke with Phil Rockefeller and others to leverage their programs and needs with those of BPA. He noted that with regard to the previous discussion about easements versus acquisitions, the regions consider acquisition a last resort and ask a number of questions of any applicant proposing fee simple acquisition.

Lead Entity Advisory Group (LEAG) Report: Cheryl Baumann noted that they just had a retreat in March; they have replaced their monthly meetings with phone calls, making the retreat more important. She shared a brief PowerPoint with highlights of the retreat, noting guest speakers and key themes. Director Cottingham and Phil Rockefeller, as well as representatives of their partners, joined the lead entities at the retreat. The retreat included discussions of large woody debris, funding strategies, complex projects, and building community support.

Regional Fisheries Enhancement Groups (RFEGs): Lance Winecka reported that the RFEGs had faced a one-time transfer of \$1.5 million from the general fund in the supplemental budget. It would have had significant negative effects on the RFEGs; they ultimately were fully funded. The RFEGs have been working with WDFW to respond to a legislative proviso in 2010 regarding the excess carcass and roe program and contract; it now stands to increase funding up to \$600,000, which would help fund the RFEGs. The RFEGs also are working on long-term funding from the state and federal sources, as well as other sources.

WDFW is working on hiring a program assistant to support the program, and have included the RFEs in that process. They recently received the second half of their federal funding for fiscal year 2012.

State Agency Partners

Sara Laborde, Department of Fish and Wildlife, noted that the HPA fee bill passed, and that it sunsets in June 2017. She provided some details of how the fees would be applied. The FPA and HPA integration should be ready in December 2013. It is projected to raise about \$500,000.

Mike Barber, Department of Transportation, shared a map of the 19 DOT fish passage projects planned for 2012. He noted that only four are done with dedicated fish passage funds; the others are done within the scope of transportation projects. They expect that trend to continue.

Craig Partridge, Department of Natural Resources, noted the history of the FFFPP program. They have been asked to look at other potential funding sources for the program. One of the categories was addressed by a recently passed mitigation bill, which provides an opportunity for smarter mitigation and possible new funding for FFFPP projects. DNR also is engaging in a pilot project around watershed surface transaction programs; he suggested that this be a topic for a future board meeting.

General Public Comment

Shirley Solomon, Skagit Watershed Council, reintroduced herself to the board and provided a quick update of the work of the Skagit Watershed Council.

Board Briefings

Item 4: Implications of State and Federal Budgets on Funding Allocation

Steve McLellan explained the budget outcomes from the state 2012 supplemental budget, noting the RCO was happy to receive the additional funds for FFFPP. RCO lost 11 percent of its general fund; an early version had it cut by about 29 percent. There is a proviso about where the RCO can take the cuts without backfilling with federal funds. The RCO will shift some costs to the Recreational Resources Account, backfill lead entities with federal funds, and transfer the cost of the State of the Salmon. The rest will be taken as cuts. Since 2009, 44 percent of the general fund has been cut. As we go forward into 2013-15, the agency expects this to be the starting point; cuts will be real. The budget instructions will come out in June. Revenue forecasts are optimistically expected to be flat. There was a fund sweep of \$3.3 million from the RRA to WDFW, which will affect boating grants and RCO operating costs.

Sara Laborde, Department of Fish and Wildlife, noted that they had significant cuts in the past, but this year was different. The legislature provided funds from other sources, including ALEA, for this biennium. They still took some cuts, but none related to salmon recovery. WDFW got \$67 million from the jobs bill; the projects will include fish passage, wildlife habitat, boating access, maintenance, and other projects.

Craig Partridge, Department of Natural Resources, noted that they received about \$25 million in the jobs bill for projects related to work of interest to the board. They took hits in the operating budget, but not as bad as it has been before. The integrity of Forest & Fish is intact. The market for geoducks is strong, so the ALEA fund has been used to bail out programs that were cut from the general fund; there is some concern about the diversion of funds away from the core purpose of the program.

Megan Duffy explained the new priorities for the PCSRF application, which is due April 23. She explained how the SRFB components aligned with the priorities in the application. The application is a multi-partner effort, requesting \$30 million. Historically, we have received closer to 35%; this would be about \$22.75 million. She also noted that the President's budget for federal fiscal year 2013 proposes only \$50 million for PCSRF.

Sara noted that any program getting federal money is going to face cuts in 2012 and 2013. The federal agencies are cutting their pass-through programs. She noted that NOAA will be cutting hatchery, harvest, hydropower and habitat programs.

Item 5: Options for Addressing Budget Shortfalls

Megan Duffy reviewed the information from the board memo, noting that state and federal budget trends indicate that the board likely will receive less funding for projects, capacity, and monitoring in the future. She noted the amounts available to the board if the PCSRF budget is at \$65 million or \$50 million in the next two biennia. She also noted the historical trends in the board's allocation decisions. The board will need to make funding decisions for the 2013-15 state biennium in May 2013. She discussed the options for addressing the potential shortfall suggested by the board. She asked the board to choose two or three options for further investigation over the next year in preparation for the May 2013 funding decisions. She noted that staff recommended that prorated cuts be the "fallback" position, but that the board also asks staff to explore (1) structural & process efficiencies, (2) reducing the budget for cost overruns, and (3) seeking alternative funding sources. She explained that prorated cuts would maintain funding for capacity and projects at a specific percentage of the overall budget.

Public Comment

Mike Kaputa, Chelan County, commented on the consolidation request they received from RCO. They support the consolidation, but find that the timeline is unclear from this board and their own board. They want to ensure that they have support from the community and sponsors; this is a challenge to undertake during a grant round. They are asking for the board to clarify the timeline.

Alex Conley, YBFWRB, appreciated the way this was being brought forward. He noted that the budgets have been flat for both regions and lead entities. He noted that prorated cuts are a challenge because there are differences in the contract requirements and amounts. He also proposed that the regions do a lot of monitoring, including developing and implementing monitoring plans, and thinks that the board should see if the money can be used to meet the 10 percent PCSRF requirement.

Julie Morgan, UCSRB, noted that they have some timelines in mind for the Upper Columbia consolidation. They have an opportunity in the current year.

Jeff Breckel, LCFRB, voiced strong support for moving ahead now with an effort to define how the board will allocate funding in the future. He suggested that they look at not only how they allocate across the "buckets" but also within the buckets.

Jeannette Dornier, PSP, noted that they also received a letter asking about consolidation. They are talking about how to respond to a request for efficiencies in Puget Sound. She wants to more clearly articulate how they work and coordinate; they want to look at the entire process, including the state process. She thinks there is an opportunity to explain the relationship between the region, lead entities, and other

organizations in the Sound. She suggested that the board also look at the role of the regional technical teams versus the board's Technical Review Panel, and opportunities for efficiencies.

Cheryl Baumann noted that LEAG does not have an official position on the proposals, but that she thinks that the board should look at the entire system, not just lead entities and regions. The board should look at the biggest portion of the budget for innovations.

Steve Martin, observed that the regions and lead entities are working on more than just habitat restoration. He suggested that the historical percentages used reflect the change from planning to implementation.

Board Discussion

Member H. Barber asked for clarification on how returned funds affect the SRFB's budget. Megan explained that they are calculated annually and bring the grant round funding up. As the budget shrinks, the RCO assumes that the level of returned funds also will decline. Director Cottingham noted that the returned funds have been higher because property costs have been lower in recent years.

Member Brown asked what options were available for savings in monitoring. Director Cottingham noted that they could look at options within monitoring, but the savings would have to go back to monitoring to fulfill the PCSRF grant requirement for 10 percent. She noted that funds are starting to go to the regions for their monitoring needs. She also reminded the board that part of the discussion needs to be the effect it would have on funding. NOAA is very strict about what monitoring is eligible to be considered for the 10 percent.

Member H. Barber suggested that there is capacity creep. He would like the board to set a target percentage for capacity. He suggested doing a flowchart of the processes to look for efficiencies and redesign. Duffy noted that they are willing to look at the entire process, including the technical reviews of projects; that idea is on the policy list being discussed tomorrow.

Chair Hover noted that they built the capacity based on a certain funding level. They don't want to lose people, but at some point they need to recognize that as funding goes down, a big issue will be how much money is on the ground and how much to administration.

Member Partridge said it is important to have the default cut; the percentages will unleash creativity from the lead entities and regions. Also, the board needs to ask the questions on the project side to be creative and look at how we get the most benefit for the dollar.

Member Rockefeller agreed, and recommended that the board have staff look at the option to prorate at historic levels. Chair Hover asked for a consensus of the board; they indicated that staff should move forward with the recommendations. Chair Hover said that he liked the staff recommendation about looking at consolidations and efficiencies, and hoped the board would support it.

Member LaBorde asked if there was any consideration of the biennial grant round. Megan responded that the discussion had occurred, but no specific dollar figure was identified as the threshold at which annual grant rounds were illogical. LaBorde asked if staff could create a model showing what the grant rounds would look like in these scenarios. Director Cottingham reminded the board that the federal grant is annual, which makes biennial rounds challenging.

Board Decisions

Item 6: PSAR Grant Awards – Allocate Funds from the 2011 Grant Round

Mike Ramsey presented the funding request, as described in the staff memo. He noted that the Project of Concern status was removed in January 2012. He noted that the project had been reduced from \$750,000 to \$500,000. Barbara Rosenkotter, San Juan County, responded that they recommended to the sponsor that they would fund a conservation easement, but that the sponsor would need to raise the funds for a full acquisition, which is the only option the landowner would consider. The sponsor believes that they have a private funding source at this time. The development risk is residential.

Phil Rockefeller moved to approve \$250,000 in Puget Sound Restoration (PSR) funds for project #11-1577, President Channel Shoreline.

Seconded by: Josh Brown

Motion: APPROVED

Item 7: Monitoring Recommendations for Allocating Remaining 2011 PCSRF Monitoring Funds

Megan Duffy presented the process and recommendations of the subgroup to allocate the remaining, unobligated federal fiscal year 2011 Pacific Coastal Salmon Recovery Fund (PCSRF) monitoring funds, as described in the staff memo.

Member H. Barber asked if the monitoring recommendations would satisfy NOAA's concern about reporting on VSP parameters. Duffy responded that they are trying to use monitoring to determine if the projects were implemented, if it's doing what it should do, and what the effect is on fish.

Jeff Breckel clarified that in his Council of Regions report, he was referring to a specific report of a 5-year period, and that NOAA was saying that there was not enough change. Member LaBorde noted that PCSRF is funding monitoring efforts in the Lower Columbia to answer the questions.

Member Rockefeller asked how they would ensure that the contracts are awarded in an open and transparent way. Duffy responded that it was different for each proposal; some require the Request for Proposal process, while others would be amendments to existing contracts and interagency agreements. She is working with the RCO's Chief Financial Officer to ensure that the contracts are done in accord with state guidelines.

Phil Rockefeller moved to approve \$797,242 in federal fiscal year 2011 Pacific Coastal Salmon Recovery Fund dollars for the projects shown in Attachment A.

Seconded by: Josh Brown

Motion: APPROVED

Item 9: Request for Board Feedback on Update to Communication Plan

The board moved this item to Day 1 when it became apparent that they were ahead of schedule.

Susan Zemek, Communications Director, presented information about the communication work done on behalf of the agency and board. She explained that there is a plan that guides the communications work of staff and board members, but that the plan is seven years old and needs to be updated. She reviewed the communications goals and how they have been implemented. She asked for input from the board members about key messages and communication activities they want to consider. Director Cottingham

noted that the Recreation and Conservation Funding Board had indicated a desire for more public speaking opportunities, ground breaking ceremonies, and recognition of good projects.

Board members suggested that the agency focus on tying salmon recovery to economic benefits, natural resources tourism, sport fishing, and local impact. Director Cottingham noted that natural resources tourism was a responsibility of WDFW as a cabinet agency. Zemek noted that that the RCO is cross-promoting with other agencies on the boating web site, and that she is working with NOAA on messages about the benefit of salmon recovery to the fishing industry.

Board members also suggested that board communication be linked with the State of the Salmon report, include greater focus on Eastern Washington outreach, and expand our outreach to people who are not already involved in salmon recovery, including legislators.

Director Cottingham said they would bring a draft plan back in September.

The meeting recessed for the day at 3:40.

Date: April 19, 2012

Place: Room 172, Natural Resources Building, Olympia, WA

Salmon Recovery Funding Board Members Present:

Bud Hover, Chair	Okanogan County	Mike Barber	Department of Transportation
Harry Barber	Washougal	Melissa Gildersleeve	Department of Ecology
Phil Rockefeller	NWPCC	Sara LaBorde	Department of Fish and Wildlife
		Craig Partridge	Department of Natural Resources
		Carol Smith	Conservation Commission

Opening and Welcome

Chair Bud Hover called the meeting to order at 9:00 a.m. and a quorum was determined. David Troutt and Josh Brown were absent.

Item 8: Puget Sound Partnership Update

Marc Daily, Deputy Director, and Jeannette Dorner, Salmon and Ecosystem Recovery Director, presented an update about the Puget Sound Partnership. Daily addressed the role of the Partnership, its budget including funds used for salmon recovery, organizational improvements resulting from EPA review findings, and integration of salmon recovery into Action Agenda update.

In response to questions from board members, Daily provided additional details about specific audit findings about the timing of contracts and gifts, as well as the status of staff involved. Daily also answered board questions about other financial and programmatic audits of the Partnership, such as the one conducted by JLARC in 2011.

Dorner then provided an update about the Action Agenda and salmon recovery. In response to a question from Member H. Barber, Dorner clarified that the near term actions will not be a list of identified capital projects.

Member Rockefeller asked if the Partnership had used the dispute resolution process provided in statute. Daily responded that in the coming year, the Recovery Council would be taking on a more direct oversight role. Member Rockefeller then asked about stormwater priorities in the action agenda. Daily responded that stormwater is one of the top three strategic initiatives, and that there are many points of focus within the action agenda. He noted that it's important to not only clean up the problems, but also to do retrofits so the problems are not recreated.

Chair Hover asked why the agenda focuses on protection rather than restoration. Dorner responded that there was a study and the tribal white paper issued last summer that found that all participants needed to do a better job of protecting habitat. This is not limited to acquisition, although it is a key component.

Dorner noted that the initiative focuses on protection, but also states that they need to address barriers to restoration (e.g., policies, community values, funding for complex projects). She offered to come back and brief the board about progress on specific actions in the future.

Item 10: Areas of Policy Focus for 2012

Megan Duffy and Brian Abbott presented the policy ideas suggested by regions, lead entities, sponsors, review panel members, and staff as discussed in the staff memo. They explained the tiered structure they would use for prioritizing and addressing the suggestions, and asked the board for input about the recommendation.

Board members asked for clarification on a few topics. Member Smith noted that when they get to the riparian policy (Tier 3), staff should work with the Conservation Commission, which has already done a significant amount of related work.

Member Rockefeller noted that design/build is used in a limited way in most other state contracts. He noted that the scope of these projects is increasing, and wants to ensure that we have the sophistication and skills to do this scale of work. M. Barber noted that they are not design/build in the same sense as other construction grants. Director Cottingham noted that there are circumstances in which they are conditioned before building can start, and that may be an area for policy focus. Member H. Barber suggested that there are groups that have this experience, and staff could work with them to identify best practices. Abbott reminded the board that the SHRG answers many of these questions.

The board directed staff to proceed as proposed with no additions or changes.

Public Comment

Cheryl Baumann noted that Member Rockefeller was correct that the projects are getting more complex and need more engineering.

Alex Conley noted that design/build is also needed for smaller projects, and that it's important to be able to do them together when the scale is small because it reduces the cost for the applicant. It's also a challenge for applicants to balance multiple funding sources if the design/build are separated.

Item 11: Update on Large Woody Debris and Landowner/Sponsor Liability

Megan Duffy presented the background on the board's previous work on issues related to large woody debris in rivers. In 2009, the board directed staff to work with WDFW on the stream Habitat Restoration Guidelines (SHRG), which would include a public safety appendix. She noted that the SHRG were published in early April 2012. There is an appendix that provides guidelines for addressing public safety concerns associated with stream habitat restoration projects. Duffy reviewed some highlights of the appendix, and noted that that staff recommends that the next version of Manual 18 include a specific reference to the appendix. Duffy also noted that legislation was introduced in 2012 to limit liability for landowners doing restoration work. In response to a question from Chair Hover, Duffy explained that the SHRG is directed as guidance for those who are constructing the projects, rather than landowners.

Michele Cramer, WDFW, answered specific questions about the appendix.

Member Partridge noted that DNR is happy to see this is being addressed, and that the board has a strong interest in ensuring that there is a good environment for landowners to do restoration work. DNR is focused on protecting the state's interests; he recommended that the board work with others on the liability issue. DNR's position is that the liability question is different depending on the amount of engineering that was done before construction. DNR wants to see legislation developed on behalf of the state families to address landowner liability for all landowners engaged in restoration projects.

Member Smith noted that they are interested in partnering on legislation about liability. Director Cottingham noted that there is a process for agency request legislation, so the board would need to give staff the direction now to work with the other agencies.

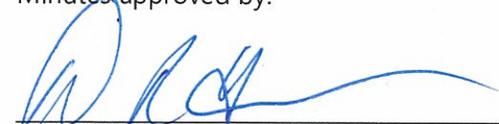
Phil Rockefeller moved that the RCO work with other agencies on collaborative legislation to exempt landowners from liability related to restoration projects.

Seconded by: Harry Barber

Motion: APPROVED

Meeting adjourned at 10:45 a.m.

Minutes approved by:



Bud Hover, Chair



Date

