



**STATE OF WASHINGTON**  
**RECREATION AND CONSERVATION OFFICE**

September 2008

**Item #4: 2009 Board Meeting Calendar**

**Prepared By:** Rebecca Connolly, Board Liaison

**Presented By:** Rebecca Connolly, Board Liaison

**Approved by the  
Director:**

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**Proposed Action: Decision**

**Summary**

The Recreation and Conservation Funding Board (Board) meets four to six times per year to award grant funding and provide policy direction for the grant programs and planning activities. Statute requires the Board to establish its regular meeting schedule and notify the Code Reviser of the dates and locations before January 1 of each year. Board members have indicated availability on the dates suggested by staff, and are therefore asked to approve the proposed schedule.

**Staff Recommendation**

Recreation and Conservation Office (RCO) staff recommends that the Board adopt the proposed meeting schedule for 2009.

Resolution #2008-032 is provided for Board consideration.

**Background**

The Open Public Meetings Act requires state agencies to identify the time and place they will hold their regular meetings and to publish their schedule in the Washington



State Register. The agency must notify the code reviser of that schedule before January of each year.

Accordingly, the Board typically has approved its meeting schedule for the next year in September.

Staff proposes that the Board meet four times in 2009. To reduce travel expenses, the staff recommends that only one of the board meetings be held outside of Olympia. In January 2008, members indicated that they would be interested in having a meeting in Kitsap County because of the large number of Board-funded projects in the area.

<b>Dates</b>	<b>Days of Week</b>	<b>Location</b>
March 26 – 27, 2009	Thursday and Friday	Olympia
July 9 – 10, 2009	Thursday and Friday	Bremerton
September 21 – 22, 2009	Monday and Tuesday	Olympia
November 5 – 6, 2009	Thursday and Friday	Olympia

Dates or locations for regularly scheduled meetings can be altered, with sufficient notice. The Chair may call special meetings at any location or time with compliance with the notice provisions of the Open Public Meetings Act.

### **Next Steps**

Staff will plan meetings for 2009 and make the required notifications.

### **Attachments**

- A. Resolution #2008-032

**Resolution #2008-032**

**Adoption of the  
2009 Recreation and Conservation Funding Board Meeting Schedule**

**WHEREAS**, the Recreation and Conservation Funding Board is established by statute and conducts regular meetings, pursuant to RCW 42.30.075, according to a schedule it adopts in an open public meeting; and

**WHEREAS**, RCW 42.30.075 directs state agencies to file with the code reviser a schedule of the time and place of such meetings on or before January of each year for publication in the Washington state register; and

**WHEREAS**, having open public meetings is essential to achieving the Board's goals to use broad public participation and feedback and to achieve a high level of accountability by using a process that is open to the public; and

**WHEREAS**, having open public meetings also is essential to the Board's ability to conduct its business so that it achieves its mission and goals as documented in statute and/or its strategic plan;

**NOW, THEREFORE BE IT RESOLVED**, the following schedule for 2009 regular meetings of the Recreation and Conservation Funding Board is hereby adopted; and,

<b>Dates</b>	<b>Days of Week</b>	<b>Location</b>
March 26 – 27, 2009	Thursday and Friday	Olympia
July 9 – 10, 2009	Thursday and Friday	Bremerton
September 21-22, 2009	Monday and Tuesday	Olympia
November 5 – 6, 2009	Thursday and Friday	Olympia

**BE IT FURTHER RESOLVED**, the Board directs staff to publish notice in the State Register accordingly.

*Resolution moved by:* \_\_\_\_\_

*Resolution seconded by:* \_\_\_\_\_

*Adopted/Defeated/Deferred (underline one)*

*Date:* \_\_\_\_\_