



STATE OF WASHINGTON

OFFICE OF THE INTERAGENCY COMMITTEE
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June 2, 2006

TO: IAC Members and Designees

FROM: Laura E. Johnson, Director 

PREPARED BY: Marguerite Austin, Manager
Recreation & Habitat Section, Project Services Division

SUBJECT: Time Extensions
Notebook Item #2b (Consent Calendar)

Summary

IAC Manual #7, **Funded Projects: Policies and the Project Agreement**, outlines IAC's adopted policy for progress on active funded projects. The policy requires staff to report all requests for time extensions and subsequent staff actions to the Board. Further, the policy states "All requests for extensions that would extend longer than the original four years are referred to the Board." In compliance with this policy, staff submits this report and recommends approval of the extension for the project referenced in this memorandum.

Time Extension Requests – Director Approval

Between January 16, 2006 and May 31, 2006 IAC received several requests to extend projects. Each request was reviewed to ensure compliance with established policies. After careful consideration, staff granted extensions to 24 projects.

Time Extension Requests Requiring Committee Review

A time extension request was also submitted for the project listed in Attachment A. IAC Board action is required since this project is more than four years old and is requesting an extension to continue the Agreement beyond the four-year period.

Attachment A provides a brief update for Board review of the circumstances surrounding the requested extension and the expected date of project completion.



Recommendation

IAC staff has reviewed the request in Attachment A utilizing the same considerations applied to extensions granted by the Director and believes this project should be extended.

Staff recommends approval of this time extension request by Resolution #2006-17.

Attachment

*Attachment A –Time Extension Request for Board Approval, June 2006
Consent Calendar*

Considerations for time extensions:

- Date IAC granted funding approval
- Original dates for project completion
- Revised milestones or timeline submitted for completion of the project
- Sponsor's reasons or justification for requesting the extension
- Conditions surrounding the delay
- Sponsor's progress on this and other funded projects
- Likelihood of sponsor completing the project within the extended period
- Reimbursements requested and approved, and
- Receipt of a written request for the time extension.

Attachment A Time Extension Request for Board Approval Consent Calendar - Resolution #2006-17						
Project #	Sponsor Name	Project Name	Grant Program	Board Funded	Extension Requested	Circumstance or Reasons for Delay
98-1071D	State Parks	Camano Island - Cama Beach, Phase 2	WWRP - State Parks	7/1/99	6/30/07	<p>State Parks initiated archaeological excavation work at Cama Beach State Park in November 2004, but work was suspended in February 2005 following discovery of evidence of Native American occupation and burial within the proposed shoreline development area. An extension of the grant to 6/30/06 allowed State Parks to complete the fieldwork and an addendum to the original SEPA documentation. Now that the archaeological work is completed, State Parks is ready to move forward with bidding and constructing the visitor contact station and a restroom.</p> <p>IAC approves extension of the Project Agreement through June 30 2007. A special condition will be added to the agreement that states, " The construction contract for the remaining project elements must be issued no later than July 31, 2006 for this extension to remain in effect." If the construction contract is not issued by the deadline, unexpended funds will be reallocated to the next eligible alternate.</p>