

INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION SUMMARY MINUTES - REGULAR MEETING

DATE: February 5, 2004
TIME: 1:40 p.m.

PLACE: Lacey Community Center
Lacey, Washington

INTERAGENCY COMMITTEE MEMBERS PRESENT:

Val Ogden, Chair	Vancouver
Karen Daubert	Seattle
Bob Parlette	Wenatchee
Daryl Williams	Marysville
Yvonne Yokota	Sequim
Rex Derr	State Parks
Craig Partridge	Designee, Department of Natural Resources
Mark Quinn	Designee, Department of Fish and Wildlife

IT IS INTENDED THAT THIS SUMMARY BE USED WITH THE NOTEBOOK PROVIDED IN ADVANCE OF THE MEETING.
A RECORDED TAPE IS RETAINED BY IAC AS THE FORMAL RECORD OF MEETING.

ITEM 1. MEETING CALLED TO ORDER

Chair Val Ogden called the meeting to order at 1:40 p.m. and determined there was a quorum. Ms. Ogden welcomed the two new Board members, Karen Daubert and Mark Quinn.

Ms. Daubert is the Executive Director of the Seattle Parks Foundation, a private non-profit organization. Mr. Quinn is the new designee for the Department of Fish and Wildlife (WDFW). Both are lifelong residents of Washington State.

Approval of the November 20 & 21 Meeting Minutes

Bob Parlette **MOVED** to approve the November 20 & 21, 2003 meeting minutes. Craig Partridge **SECONDED**. Minutes **APPROVED** as presented.

Approval of the agenda

Director Laura Johnson asked permission to add a Recognition Resolution for Elyse Kane, prior WDFW designee, to the consent agenda.

ITEM 2. MANAGEMENT AND STATUS REPORTS

Director's Report: Director Johnson presented the director's report.

- Director Johnson reminded the Board about the open public meetings act and use of e-mail.
- Noted that the center of today's meeting is events concerning the Nonhighway Off Road Vehicle Act (NOVA) program.

- Handed out payment in-lieu of taxes white paper written by Carole Richmond. Carole will be available at the April meeting. Director Johnson has asked Carole to work on a couple of case studies (possibly Lewis County and Whitman County) if the available data allows. Chair Ogden asked for an executive summary of this report. Karen Daubert asked for a key statement. Director Johnson said staff could have an executive summary and, hopefully, a chart displaying the information by the April 2004 meeting. The Board discussed possible follow-up on this paper and Board interest.
- Updated the Board on the status of the Washington Wildlife Recreation Program (WWRP) Projects *Report*. This report will be mailed to the Board as soon as it is back from the printer.
- Director Johnson informed the Board that the meeting is being held on an IAC purchased property. The city of Lacey purchased the property with a WWRP grant. The building is not purchased through the IAC but the land was.
- Federal Land and Water Conservation Fund (LWCF) funding was just under \$2 million in federal 2004. The President's budget is requesting the same amount for FFY 2005. This program may not be in place much longer due to concerns with policy issues and performance (outcome) measures. This is something that we need to watch. Director Johnson is assisting at the national level to come up with performance indicators.

Financial & Administration Report: Debra Wilhelmi updated the Board on the financial and management services activities. (See notebook item #2b for details.)

- Ms. Wilhelmi introduced Jim Skalski, Office of Financial Management budget analyst for the IAC.
- She reviewed her budget memorandum and attachments.
- Explained the Project Information System Manager (PRISM) and agency Web pages. PRISM is the tool staff uses to manage the over 900 active grants. She explained that anyone is able to view projects and use interactive maps to find where in the state projects have been funded.

Chair Ogden asked about the operating budget. The Governor did not include the request for the watershed information portal in the supplemental budget, are any legislators taking this on? Debra reported that she didn't think so. Two items were included in the Governor's supplemental budget request: a federal liaison for coordination of salmon recovery and natural resource activities in Washington, D.C. and the state, and implementation of recommendations from the biodiversity strategy.

Karen Daubert asked if IAC tries to spend 100% of the budgeted money. Debra explained that it depends on whether it is operating budget or capital budget. The operating budget is developed to meet the year's needs, but if all the money is not spent it can be moved to the next fiscal year only. The Capital budget needs to be spent, or reappropriated.

Rex Derr asked about deadlines on reappropriated capital funds for both Aquatic Lands Enhancement Account (ALEA) and WWRP funds. Debra explained that this will be

discussed later in the meeting under topic number 8 but that staff are working very hard to get the reappropriation amount lowered.

Planning-Related Services: Greg Lovelady updated the Committee on planning-related activities. (See notebook item #2c for details.)

Mr. Lovelady reviewed the notebook memorandum highlighting the agency quality improvement program under memorandum item 6, Assessment Reports. Greg explained that, as shown in attachments 1 and 2, we get a lot of feedback from people attending the various workshops, focus groups, and meetings held by the IAC. The agency does fairly well in these evaluations in part because we do pay such close attention to the evaluations and fine-tune the meetings after each evaluation. Chair Ogden agreed that the feedback is critical. She attended the Vancouver application workshop and filled out an evaluation sheet.

Project Services Report: Marguerite Austin presented the update of the project services staff activities. (See notebook item #2d for details.)

- Informed the Board that seven of the nine grant programs are accepting applications this year. Have had good attendance (more than 400 people) at the application workshops held across the state. Thanked Chair Ogden and member Bob Parlette for attending workshop meetings in their areas. Will make sure Board members are informed of meetings and dedications being held in their area in the future.
- Currently holding evaluation meetings for two of the grant programs.
- Will be holding Successful Applicant Workshops (SAW) for programs that were funded at the November IAC meeting.
- Introduced two new staff members: Dan Haws, who will be primarily covering southeast Washington, and Leslie Ryan-Connelly, who will be primarily covering southwest Washington. Marguerite also introduced the rest of the grant management team: Scott Chapman, Darrell Jennings, Kammie Bunes, Myra Barker, and statewide accessibility specialist, Rory Calhoun. Not present at the meeting was planner Lorinda Anderson.

Legislative Report: Jim Fox presented this agenda item.

- Mr. Fox reported that cutoff is February 6. This is the day that bills introduced this session need to be out of the committee of origin or they are considered “dead”.
- Staff is tracking a list of about 20 bills that could have an affect on the agency.
- HB2275 and companion bill SB6082 are bills that were developed by the Washington Wildlife and Recreation Coalition. The original version of these two bills would have added two new programs to the WWRP (farmland preservation and riparian land acquisition program). Both bills would change percentages on the fund distribution and would include 3% for administrative costs. Both have been amended but are still alive at this time.

- HB2919 raises ORV permit fees from \$5 to \$18 and would increase revenues from \$300,000 a year coming to the NOVA Program to about \$1 million per year.
- SB6242 asks IAC to conduct an inventory of acquisitions, disposals, and transfers of property by state agencies since 1980. Secondly, the bill would ask IAC to develop a recommendation on a statewide acquisition strategy.
- SB6513, a mandatory boating education bill, would require every recreational boater take, and pass, a boating safety course.

Chair's Update Report

- Chair Ogden recently met with Representative Hans Dunshee and he requested the IAC work with other agencies to have a uniformity of signs. He is concerned that citizens of this state don't understand how much of their tax money goes into parks, buildings, trails, etc.
- At confirmation hearing was asked about changing the IAC name. We will talk about this more during the planning session at today's meeting.
- The Chair also asked that Director Johnson notify Board members of anything going on in their area (dedications, workshops, meetings, etc.). She urged Board members to attend when possible.

ITEM 3. CONSENT CALENDAR

Chair Ogden asked if there were any questions for staff concerning items on the consent agenda. Rex Derr **MOVED** approval of Resolution #2004-01 Consent Calendar presented by staff. Karen Daubert **SECONDED**. Resolution #2004-01 **APPROVED** as presented.

Resolution for Elyse Kane

Bob Parlette read resolution #2004-05 into record.

Mr. Parlette **MOVED** approval of Recognition Resolution #2004-05. **SECONDED** by Yvonne Yokota. Mr. Parlette provided very nice comments about Elyse and her work with the IAC. Resolution #2004-05 **APPROVED** as presented.

ITEM 4. BOATING FACILITIES PROGRAM (BFP) COST CHANGE

Marguerite Austin presented this agenda item. (See notebook item #4 for details.)

Ms. Austin provided an overview of the program and funding cycles. This program provides grants to state and local agencies for planning, acquisition, development, and renovation of sites and facilities that support recreational boating. IAC staff has determined that, due to projects below budget or not being completed, there is an additional \$1.3 million available for state-sponsored projects. Staff has asked state agencies if they had existing projects needing additional funds for completion. Eleven projects are being presented requesting cost increases. Three criteria had to be met before these projects could be accepted for additional funds:

1. The sponsor must have fully explored all practical alternatives to completing the intent of the Agreement.

2. The sponsor has had little control over the condition(s) causing the overrun.
3. Any increase must only be used for elements in the Project Agreement.

Staff is presenting Resolution #2004-02 for Board consideration.

Board Discussion:

Karen Daubert asked about the process and if there are additional projects on an alternate list.

Marguerite responded that there are four proposals that were not presented on this list. They are planning proposals and there is also a substantial request concerning Beacon Rock State Park from State Parks that would include both an acquisition and a change in policy. State Parks may want to discuss this project at this meeting; staff was planning to bring this project proposal before the Board in April. There is another project needing substantial changes that will need to be written up separately and brought before the Board in April.

Director Johnson wanted to let the new Board members know that it is very unusual for this amount of money to be available for additional projects or project changes. Want to be very careful how the Board handles this request. Need to be concerned about the fund balance and staff does not want to ask the Board to authorize more than what is available.

Chair Ogden noted that these projects have gone through the process with staff review and evaluation committee evaluations before being brought to the Board.

Bob Parlette asked about the four-year limitation being set by the Legislature. Marguerite clarified that the four-year limitations that staff have been talking about at this meeting are related to some statutory suggestions associated with the WWRP. The Board has adopted a policy that a project needs to be completed within a four-year period and, if it is not, it must be brought before the Board to request an extension.

Resolution #2004-02

Karen Daubert **MOVED** to adopt Resolution #2004-02 as presented. Daryl Williams **SECONDED**. Resolution #2004-02 **APPROVED** as presented.

Beacon Rock Project:

Rex Derr would like to hear more about this project since he was not aware of this project or concern. Marguerite explained that the Beacon Rock request includes both an acquisition element and a waiver of current policy by the Board. State Parks may want to submit a portion of this project change for Board approval today or wait until the April IAC meeting.

Larry Fairleigh came forward and explained the Beacon project. This project received BFP funds to acquire property. There is a trailer court on this property needing relocation requirements. In the meantime, they have found a piece of property, have a willing seller, and are not asking for money but are asking for expenditure authority up

to a certain amount to take action if another project State Parks is working on does not go through.

Chair Ogden clarified that what State Parks is asking for at this time is authority to transfer money from one State Parks project to another so they can buy this property.

Director Johnson is uncomfortable going forward without more review. She suggested the staff discuss this at a break and come back to the Board with a suggestion later in the meeting. Chair Ogden agreed to this proposal.

ITEM 5. AQUATIC LANDS ENHANCEMENT ACCOUNT (ALEA) PROGRAM

Jim Eychaner presented this agenda item. (See notebook item #5 for details.)

Mr. Eychaner reviewed the memorandum in the notebook and discussed the process used in development of this manual. Funding for the ALEA program comes from revenue generated by Washington State Department of Natural Resources (DNR) on state-owned aquatic lands including leases and sale of harvest rights for geoduck clams. The amount of money is about \$5 million per biennium. The DNR managed this program until 2003 when the Legislature moved the program administration to the IAC.

Mr. Eychaner gave a general overview of the proposed policy manual.

Chair Ogden asked for clarification about the “team” referenced in the manual. Jim explained staff is requesting permission to form a standing advisory committee to review and score applications. She also asked about the recommendation to not divide the money by thirds for different project types but to have one fund source. Jim explained that this recommendation comes from experience with another grant program. When you divide funds into different smaller categories the money does not seem to go as far, even though it sounds like a substantial amount.

Mark Quinn complimented staff on the recommendations because then you can focus funding on the top ranked projects statewide.

Karen Daubert asked about the public comment from Lori Flemm, Kent Parks, suggesting giving non-motor boats preference in the list of eligible project activities. Jim Eychaner discussed the policy to direct projects to the correct funding program for example motorboats to BFP or ALEA.

Public Testimony:

Loren Stern, DNR, discussed the importance of the ALEA program to the citizens of the state and the Department of Natural Resources, particularly the Aquatic Resources Program. Since 1984 the program has invested over \$36 million on 228 projects. Commit to the on-going support of the program. Thanked everyone involved for making this a seamless transition from the DNR to the IAC. Stated DNR will continue to provide assistance and support for this program.

Resolution #2004-03

Craig Partridge **MOVED** to approve Resolution #2004-03. Craig talked about the vulnerability of this program and the need to support it. Discussed the history of the ALEA program and aquatic lands in Washington State. He stressed the need to protect this program.

Bob Parlette asked if it was DNR's initiative to move this program from DNR to IAC. Craig responded that he believed this change came about through the Priorities In Government process but that DNR is supportive of the change.

Resolution #2004-03 was **SECONDED** by Bob Parlette. Resolution #2004-03 **APPROVED** as presented.

ITEM 6. NOVA ADVISORY COMMITTEE STATUS REPORT

Greg Lovelady presented this agenda item. (See notebook item #6 for details.)

Greg provided a brief overview of the current program, which may change after this legislative session.

Greg explained the definition of nonhighway roads and explained that the fuel used on this type of road is about 1% of the total fuel used, which provides the funding used in the NOVA program. A percentage of this money is distributed to several different state agencies with the majority coming to IAC for grant distribution. Currently, the nonhighway road component of this program refers to non-motorized trail activities. The 2004 legislative package would provide a new definition for nonhighway road.

Greg reviewed the events that led to the changes proposed to the NOVA program. The first item was the fuel use study. This study provided us information on how people used the nonhighway road areas around the state: 20% on motorized activities, 30% on non-motorized, and "other" activities contribute to 50% of the use.

Scott Chapman presented the information on SSHB1698, which created a new advisory committee. This committee was to review and make recommendations regarding the statute and then submit that report to the Legislature by January 1, 2004. This group worked for over four months and put in over 50 hours in meetings. The report was delivered to the Legislature on December 31, 2003. The main issues this group addressed:

1. Definition additions and changes,
2. Funding distribution changes,
3. Makeup of the Advisory Committee, and
4. Recommendations for statute and agency policy changes.

Jim Fox gave an overview of the legislative actions concerning the NOVA program. Two bills have been drafted in response to the report:

- HB2489 passed out of committee with three amendments, and
- SB6234 passed out of committee without amendment.

Scott Chapman reviewed the next steps:

- Prepare updates to WACs, and
- Prepare updates to several NOVA Policy Manuals.

Board Discussion:

Rex Derr asked about the Task Force work and, when the bills were heard in the Legislature, if members from the Task Force were heard. Jim said some provided testimony but not all, probably because this was a unanimously approved report.

Craig Partridge asked about how the money could be used in a combination motorized/non-motorized project. Scott said that the Board will need to develop policy and guidelines on this.

Daryl Williams asked about the tribal uses, since he didn't see any references to tribal uses or tribal representation on the committee. Greg noted that there was quite an extensive outreach program and lots of opportunity for public comment. Scott said there will still be more changes and that many of the tribal activities would fall under the "other" category and that Tribes would be eligible for this grant program. As policies and guidelines are developed there will be many more opportunities for input.

Karen Daubert asked about the Board's role. Director Johnson said this is a presentation only, but that staff will bring back to the Board policy manuals for adoption in July or September. At this point there is no need for Board action unless the Board wants to endorse the legislation.

Chair Ogden asked for consensus that the Board agrees this is an excellent project and encourage the Legislature to pass it.

Chair Ogden requested staff draft a letter from the Board to the members of the NOVA Task Force recognizing their work on this project and also provide Board encouragement to the Legislature for passage of these recommendations.

Rex Derr complemented and thanked staff and the Task Force for the hard work on this project.

ITEM 7. LEGAL ISSUES

Director Johnson recommended hearing public testimony prior to convening the Executive session: She then gave an overview of the two issues facing the Board:

- NMA Lawsuit
- Thurston County ORV Park

Director Johnson introduced the agency's Assistant Attorney General, Susan Thomsen.

Current status of the NMA Lawsuit is that the hearing was held on January 5, 2004. The decision was filed on January 28, 2004. The IAC won this case.

Current status on the Thurston County ORV Park is that the IAC is awaiting response from the County. IAC has hired Kaleen Cottingham as a facilitator to work with Thurston County on this issue and hopes to come back to the Board in April with a solution.

Public Testimony:

Barb Anderson, Thurston County resident, supports reopening the Park. She reported that 33,000 people visited the park in 2002. There is risk to everything that we do. Opening the park would bring in revenue for the County. The facility is already there and is not a lot of cost to the County since many of the events are sponsored by volunteer groups.

Ed Bushnell, Lynnwood Washington and representing the Northwest Outdoor Coalition, is trying to get the park opened. Has met with Kaleen and appreciates that IAC hired her. Kaleen has helped break the ice and now the County is talking. The Coalition has been working with the County on the master plan, budget, and risk/liability. He hopes Kaleen is able to get this issue resolved. The target date to reopen the park is March 1, 2004.

John Brazel, Olympia resident, noted his disappointment with the closure of this Park since it was one of the only places to ride. It is a good thing to have open to give kids things to do and keep kids off drugs. He loves the sport and it has been good for him.

Ted Duvall, Pacific Racing, noted that motorcycling is a good family sport. It is impossible in the state of Washington to start a motorcycle track. The Thurston County site is already there.

ITEM 8. WWRP TASK FORCE

Jim Fox provided a brief overview of the reappropriations progress issue and explained the budgeting process. With the Capital budget it is possible to take multiple biennia to spend the money. The money not spent in the first biennium is then reappropriated into the next biennium. The first year funding became available for this program was 1990; this funding is Capital budget funds. Many projects in the WWRP grant program take time to be completed and, due to the long timeframe, the reappropriation amounts have been increasing over the years. The Legislature is concerned with the size of the reappropriation amounts.

Joanna Grist and Bill Robinson, who represented the Washington Wildlife and Recreation Coalition (WWRC) on a panel, explained the Coalition's stance on this topic and recommendations being developed by the Task Force.

Joanna spoke first about the reappropriations and development of the Task Force.

Bill Robinson discussed the recommendations:

- This is a very important issue to the Legislature and the WWRP program.

- Recommend that IAC note in all policy manuals and guidelines that all projects are expected to be completed in a four-year timeframe; some projects, such as some trail projects would be required to be completed within a six-year time period.
- There needs to be some consideration for projects that cannot meet the four-year timeframe and IAC needs to develop processes for this.
- If the original project is unable to be completed for some reason then the funding would be given to an alternate project and the four-year clock starts over.

IAC staff has done an excellent job in reducing the number of projects needing reappropriations and have reduced the amount by one third in the last six months.

Marguerite Austin updated the Board on what staff is doing to help with the reappropriation process.

Director Johnson noted that the draft letter handout from the WWRC generally follows the IAC's existing direction and the way staff has been working. Staff will be bringing updated policy manuals to the Board for review and approval at the April Board meeting which incorporate the recommendations presented by the Task Force.

Bob Parlette asked about if there are multiple grants on one project site and one of the grants will not be able to be completed within the four-year timeframe, is another project then given priority.

Marguerite reported that when staff reviews the project progress they look at all sides of the project and how to best work through the funding issues and timing.

Karen Daubert appreciates the fact that there is an alternate list for projects that can take over if the first project can't be done within the original timeframe.

Director Johnson noted that at one time the alternate list was kept fairly short and there were years that we would run out of alternate projects. The Coalition has helped the IAC by working with the Legislature to get longer alternate lists.

ITEM 9. WWRP MULTIPLE PROPERTY ACQUISITIONS WITHIN A GRANT

Jim Fox presented this agenda item. (See notebook item #9 for details.)

Jim presented the staff recommendation for new policies regarding WWRP acquisition projects involving more than one parcel. The recommendations are:

1. Grant applications should identify all parcels targeted for possible acquisition. If this is not feasible, applications should identify a geographic envelope containing all parcels to be considered.
2. If possible, proposed parcels should be contiguous with one another or contiguous with property currently protected through public or nonprofit ownership. Parcels may be non-contiguous if applicants can demonstrate that siting the project anywhere within a geographic envelope will be effective in achieving the goals of the project.

3. Projects targeting acquisitions in more than one geographic envelope or containing non-contiguous parcels may be requested by IAC staff to be submitted as separate grant applications.
4. Applicants provide an acquisition strategy in their application. The strategy should show how the agency will approach selecting parcels to pursue and what will be done if negotiations are not successful. The acquisition strategy should be justified scientifically.
5. During the evaluation of the grant proposal, evaluators may recommend that the IAC place conditions on a project to ensure there is not a significant scope change resulting from acquiring parcels with lower conservation values.
6. If the sponsor anticipates that the project may have opposition from the community or local elected officials, the sponsor should work with concerned parties to resolve concerns.

These recommendations will affect all WWRP categories but focus on the habitat category since this is where multi-parcel acquisitions most frequently happen.

Karen Daubert would like to add to the wording “as soon as possible” to recommendation six.

Mark Quinn discussed recommendation number two and his concern with putting all the projects in the same category. Project intent needs to be fully described in the project description. Marguerite explained that it is already a requirement that project sponsors prepare and fully describe the acquisition project for the evaluation team, but we need to make this clearer in the process.

Craig Partridge noted that since this information will be used in policy manuals and in Board policies then it is important to make sure the wording is correct. Although he is supportive of the concept presented, he is not ready to support the specific language.

Marguerite Austin explained that there is still time for staff to do some wordsmithing and bring this back to the Board in April for final adoption.

Staff asked for the Board to get wording recommendations to Jim Fox by March 15 to be able to incorporate into the final policy manuals for final approval at the April 1 and 2 IAC meeting.

ITEM 10. BIODIVERSITY

Bill Robinson and Joe LaTourette presented this agenda item. (See notebook item #10 for complete report.)

Bill explained the history behind this report and the recommendation for a permanent on-going Biodiversity Committee.

Joe LaTourette, contractor for The Nature Conservancy during development of this report, explained more on the background behind the development of this report and all the groups involved in development of the original committee.

The report provides four guiding principles, seven desired outcomes, and 22 recommendations. This report has been submitted and presented to the Legislature. It is now up to the Legislature to implement the recommendations or not.

Chair Ogden asked what the response was about establishing a conservation account. Joe reported that there has been no reaction yet, mainly because there has been nothing presented to the Legislature to create a conservation account yet.

The Governor is planning to establish a Biodiversity Committee by Executive Order that will be in place for four years.

BEACON ROCK DISCUSSION (Continued from previous discussion):

Director Johnson reported that this issue remains a complicated issue. There is some urgency in the purchase of this property. Director Johnson submitted a recommendation that the Board approve a motion to provide the Director authority to:

- Permit State Parks to complete a written request, and assure it meets IAC guidelines,
- Confirm adequacy of funds,
- Provide Director authority to approve a cost increase of not more than 35% of the original project cost, and
- Have the request reviewed by the Evaluation Committee.

Karen Daubert made a **MOTION** to authorize Director Johnson. Mark Quinn **SECONDED**.

Daryl Williams asked about the amount and if the percent could be moved up to 40% and if the Board could call a special meeting if the amount goes over a certain amount. Director Johnson noted that there is always the ability of the Chair to call a special meeting.

Karen Daubert made a friendly **AMENDMENT** to raise the amount to 40%. Mark Quinn as the **SECOND** agreed to this change. The motion to authorize Director Johnson to make a decision on the Beacon Rock project was **APPROVED** as amended.

RECESS INTO EXECUTIVE SESSION (Including Susan Thomsen, AAG)

Two specific issues will be covered during the Executive Session:

- Thurston County ORV Park
- NMA Lawsuit

The session commenced at 6:20 p.m. No action was taken during this session.

Chair Val Ogden reconvened the public meeting portion of the IAC Board meeting at 7:01 p.m.

ITEM 11. 2004 PLANNING

Chair Ogden reported there was not enough time to have a planning session at this meeting. She proposed a facilitated planning session during the April Board meeting.

Director Johnson noted the need to develop the budget this year. She also suggested a recommendation for a statewide recreation conference in 2005 (although the Governor's office may already be having a similar conference in 2004 so we may have been preempted). State Parks will also be celebrating its 100-year anniversary in ten years.

Recreation is one of the eleven state priorities identified in the Priorities of Government (POG) process and the Board may want to identify how they fit into this process.

Daryl Williams reported that in 2005 there will be ceremonies by various Indian Tribes commemorating the signing of treaties 150 years ago.

Some issues recommended for discussion during the April planning session are:

- Name change,
- Agency/Board outreach, and
- Advocacy – getting the message out.

PARTNER REPORTS

Mark Quinn complemented the Chair on the successful meeting.

With no further items or comments, the meeting adjourned at approximately 7:08 p.m.

Valeria Ogden, Chair

Next Meeting: April 1 & 2, 2004
 Natural Resources Building, Room 172
 Olympia, Washington

RESOLUTION #2004-01
February 2004 Consent Agenda

BE IT RESOLVED, that the following February 2004, Consent Agenda item is approved:

- a) Time Extensions
- b) Cost Change – City of Tacoma Pt. Defiance Park Boat Launch, IAC #02-1343D
- c) Cost Change – City of South Bend Boat Launch Renovation and Enhancements #02-1181D
- d) Cost Change – Clallam County Dungeness Boat Launch #01-1157

Moved by: Rex Derr

Seconded by: Karen Daubert

Adopted / Defeated / Deferred (underline result)

Date: February 5, 2004

Attachment A

TIME EXTENSION REQUESTS FOR BOARD APPROVAL

Consent Calendar - Resolution #2004-01

PROJECT #	SPONSOR NAME	PROJECT NAME	GRANT PROGRAM	DATE BOARD FUNDED	EXTENSION REQUESTED	Circumstance or reasons for delay
99-1102D	USFS WNF Chelan Ranger District	Ramona ORV Trailheads & Snowberry Campground	NOVA ORV	11/18/99	10/01/04	<p>The project is more than 95% complete. The only significant item that remains is construction of a group shelter at Snowberry Campground. The Forest Service would also like to improve the access paths within the campground.</p> <p>Because of the severe fire season last summer, the Forest Service was unable to complete the project as originally planned. The Forest Service wanted to issue the contract for construction of the shelter this last fall, however they encountered contractual problems. As a result of that delay, they lost their window of opportunity before the winter storms arrived. Plans are to complete the remaining improvements next summer.</p>
98-1142N	Fish & Wildlife, Dept. of	Pleasant Harbor	BFP-State	11/18/99	11/01/04	<p>Design and permitting for this project is well under way. The presence of an intermittent chum salmon stream and eelgrass beds, impact the mitigation requirements. Culvert design modifications are needed so WDFW has requested a cost increase and additional time to complete the modifications required. If approved, WDFW hopes to complete the design and permit phase within the next six to eight months.</p>

RESOLUTION #2004-02
BOATING FACILITIES PROGRAM
COST CHANGES AND SUPPLEMENTAL FUNDING FOR STATE AGENCIES

Whereas, \$1,308,350 in unobligated funds is available for the State Agency category of the Boating Facilities Program; and

WHEREAS, fourteen BFP-State Agency category supplemental proposals were submitted for funding consideration; and

WHEREAS, eleven of these proposals involve requests for cost increases for funded projects; and

WHEREAS, the eleven proposals meet BFP program requirements and policies; and

WHEREAS, allocation of \$1,295,373 to fund these requests as depicted in Attachment A, Boating Facilities Program – Cost Changes and Supplemental Funding for State Agency Projects allows immediate obligation of funds to boating activities in this state,

NOW, THEREFORE BE IT RESOLVED, that IAC hereby approves supplemental funding for the Boating Facilities Program State Agency category projects as depicted in Attachment A, Cost Changes and Supplemental Funding for State Agency Projects (Resolution 2004-02), and

BE IT FURTHER RESOLVED, that the Director be authorized to execute any and all project amendments necessary to facilitate implementation.

Resolution moved by: Karen Daubert

Resolution seconded by: Daryl Williams

Adopted/Defeated/Deferred (underline one)

Date: February 5, 2004

**Attachment A - Boating Facilities Program – State
Cost Changes and Supplemental Funding for State Agency Projects**

Project Number	Project Name	Project Sponsor	Current IAC Amount	Additional Funds Requested	Revised Total	Increase %	Justification for Additional Funds
98-1310D	Bush Point (Island County)	Fish & Wildlife Dept of	\$589,590	\$322,373	\$911,963	55%	The Department of Fish and Wildlife requests additional funds for Bush Point. It is estimated an additional \$218,140 is needed to complete the proposed development, and additional funds for engineering and redesign of elements brought about through permitting and mitigation. This includes extra float and ramp design, pile design, and redesign of the septic system. Along with increases for planning and development, there are also costs for mobilization and sales tax.
00-1335C	Lake Kapowsin Boat Launch (Pierce County)	Fish & Wildlife Dept of	\$594,043	\$125,000	\$719,043	21%	The Department of Fish and Wildlife requests additional funds to complete the project as identified in the Project Agreement with IAC. The additional funds would fill the void caused by underestimated construction quantities, permitting costs, and mitigation elements. WDFW would also like to support the expected maximum use at the site by increasing the size of the parking area. An additional 17 parking stalls would be added to the project. Cost increase funding would also allow for surfacing the entire gravel parking area with asphalt paving, which would significantly reduce maintenance needs at this site.

Project Number	Project Name	Project Sponsor	Current IAC Amount	Additional Funds Requested	Revised Total	Increase %	Justification for Additional Funds
00-1246D	Palmer Lake Boat Launch (Okanogan County)	Fish & Wildlife Dept of	\$143,360	\$42,000	\$185,360	29%	This project involves construction of a new launch ramp to replace the existing ramp. Closer site inspection has convinced WDFW of the need for a geotechnical specialist to assess the underlying materials needed to support the fill (up to 15 ft. high) required to develop on this site, as unanticipated settlement could greatly impact the function of the ramp. We estimate that geotechnical investigation and support would cost \$12,000. The ramp requires 3,800 cubic yards of fill materials. WDFW was planning to use fill materials from a nearby site, however, the fill was used for something else and WDFW now has to add additional funds to secure the fill materials needed.
98-1142N	Pleasant Harbor (Jefferson County)	Fish & Wildlife Dept of	\$100,000	\$13,500	\$113,500	14%	Design and permitting for this project is well under way. Unanticipated site conditions, including the presence of an intermittent chum salmon stream, caused mitigation requirements to exceed expectations. Culvert design modifications were needed and divers were hired to perform an eelgrass survey. These issues were not addressed in the original application. WDFW is requesting additional funds to cover these unexpected costs.
00-1622D	Cypress Site Upgrades (Skagit County)	Natural Resources Dept of	\$280,000	\$100,000	\$380,000	36%	The Department of Natural Resources requests additional monies to cover increased engineering and design costs for this development project. Because of staffing issues, DNR is contracting with a firm to design and permit the project. Additional funding is needed for design, permitting, and increased costs for materials and mobilization.

Project Number	Project Name	Project Sponsor	Current IAC Amount	Additional Funds Requested	Revised Total	Increase %	Justification for Additional Funds
96-1102N	Camano Island - Boat Launch & Parking (Island County)	State Parks	\$130,000	\$184,500	\$314,500	142%	When this project was converted from development to planning by the Board in 2002, new staff at State Parks calculated the new total project cost without realizing funds already spent would count against the new project total. Consequently, the funds available reflected about half of what Parks needed at that time. In addition, extensive wetlands are complicating the design and permit stage of this large renovation project on Camano Island.
02-1209N	Columbia Hills Boat Launch Planning (Klickitat County)	State Parks	\$47,150	\$33,000	\$80,150	70%	This planning project seeks to permit a new access point for Columbia River boaters. Once construction costs are secured, the current ramp which is accessible only via a treacherous railroad crossing could be eliminated. State Parks has determined that archeological studies will be substantially higher than expected and requests additional funds to cover the full array of permits necessary for this project.
00-1468D	Ike Kinswa Boat Launch Improvements (Lewis County)	State Parks	\$320,740	\$140,000	\$460,740	44%	This renovation project will result in a safe and accessible facility on popular Mayfield Lake in Lewis County. Design of a two-lane launch with boarding floats and improvements to the restroom and parking area is complete and permits are in place. Construction bids were received in summer 2003, and all exceeded cost estimates. The project is currently on hold due to lack of funds.
00-1525D	Mystery Bay - Rebuild Boat Launch Ramp (Jefferson County)	State Parks	\$378,460	\$30,000	\$408,460	8%	Additional funds for permitting costs are required for drainfield placement and in-water work. State Parks is requesting a cost increase for permitting and is asking for approval to expend up to 30% of the available funds on A&E costs.

IAC Project Number	<i>Project Name</i>	Project Sponsor	Current IAC Amount	Additional Funds Requested	Revised Total	Increase %	Justification for Additional Funds
98-1094D	Stuart Island - Reid Harbor Moorage (San Juan County)	State Parks	\$140,000	\$20,000	\$160,000	14%	Additional funding is required for meeting regulatory requirements and additional mobilization costs.
98-1093D	Sucia Island - Fossil Bay Linear Mooring (San Juan County)	State Parks	\$140,000	\$20,000	\$160,000	14%	Additional funding is required for meeting regulatory requirements and additional mobilization costs.
	BFP-State Totals:		\$2,863,343	\$1,295,373	\$4,158,716		

RESOLUTION 2004-03
Aquatic Lands Enhancement Account (ALEA) Grant Program
Program Manual #21

WHEREAS the State Legislature has authorized the Interagency Committee for Outdoor Recreation to manage the Aquatic Lands Enhancement Account (ALEA) grant program, and

WHEREAS the orderly management of the ALEA grant program requires the development and publication of a policy manual, and

WHEREAS ALEA Manual #21 has been prepared in a manner consistent with state law and legislative direction, and

WHEREAS ALEA Manual #21 has been prepared with the assistance of a committee of experts as well as citizens with an interest in aquatic lands issues, and

WHEREAS the public has been afforded an opportunity to review and comment on the policies found in ALEA Manual #21,

NOW, THEREFORE, BE IT RESOLVED that the Aquatic Lands Enhancement Account (ALEA) Policy Manual #21 is approved for immediate use, and

LET IT BE FURTHER RESOLVED that staff is directed to assemble and maintain a standing advisory committee to assist with the review and evaluation of ALEA project proposals.

Resolution moved by Craig Partridge

Resolution seconded by Bob Parlette

Adopted/Defeated/Deferred

Date: February 5, 2004

RESOLUTION #2004-05

RECOGNITION AND APPRECIATION

WHEREAS, Elyse Kane, director's designee for the Department of Fish and Wildlife, served on the Interagency Committee for Outdoor Recreation (IAC) for the past seven years, and

WHEREAS, Ms. Kane's service with the IAC assisted the citizens of the State of Washington in programs for conservation, stewardship, acquisition, and development of recreation and habitat resources, and

WHEREAS, the Interagency Committee recognizes her service rendered to the Committee during her tenure, and

WHEREAS, the Interagency Committee wishes her well in future endeavors, with particular wishes for her future outdoor recreation pursuits.

NOW, THEREFORE, BE IT RESOLVED that, on behalf of the citizens of Washington and in recognition of Elyse Kane's assistance to the IAC while performing her responsibilities and duties as a member, the Committee and its staff extends its thanks and appreciation to her.

Approved this 5th day of February 2004.

Moved: Bob Parlette **Seconded:** Yvonne Yokota

Approved